

## Membership Policy

Pennsauken Library cards are available **free of charge to anyone who lives or owns a business in Pennsauken**. Pennsauken public school teachers (pre-K through high school) are also eligible for free cards.

Patron(s) will be able to get a card immediately at the library with identification and proof of residence or can sign up online and the application will be processed within five business days. The library card will be available for pick up with proper identification.

### ***Acceptable identification & proof of residency***

- Valid New Jersey driver's license
- Valid New Jersey ID with expiration date
- Valid Passport +
- Government issued ID +
- Valid New Jersey car insurance card or car registration\*
- Current – no more than 3 months old - utility bill (must be addressed to person applying for card)\*
- Pennsauken property deed \*
- Current mortgage statement or lease (must be addressed to person applying for card)\*
- Current Property Tax bill \*

+These proofs of identification must be accompanied by proof of residency.

\*These proofs of residency must be accompanied by a government issued photo ID.

Pennsauken residents' library cards are valid for two years and may be renewed with valid ID and proof of Pennsauken residence. A minor's card must be renewed with parental identification. Patrons should retain their library card; the renewal process only involves updating the Library's integrated system with changes to an address, phone number, or email.

**Out-of-town membership cards are available for \$45/year.** Out-of-town members' cards expire one year from date of application. Cards need to be renewed with valid identification.

**Borrowing privileges are suspended on all cards having a fine balance of \$5.00 or more.**

### **Online Resources Card**

Non-resident patrons have the option of purchasing an ONLINE RESOURCES CARD for \$10/year. The card must be purchased at the Circulation Desk with proof of identification (a government issued photo ID acceptable). This card will expire one year from the date of purchase.

An Online Resources Card allows a holder to access the Library's online resources directly from home via a personal computer, smartphone or tablet. Non-resident patrons may check out eBooks and Audiobooks from the eBook and Audiobooks Download Center and receive access to all subscription databases purchased by the library and offered through the library's webpage.

*Approved by the Board of Trustees: February 25, 2019*