

Bulletin Board Policy

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The library has locked bulletin boards in the foyer at the building entrance. Public bulletin boards are for the purpose of notifying the community of events and services available in the area. Brochures, flyers and newsletters including educational, cultural, and recreational activities published or sponsored by area groups are permitted. **Information for the bulletin board must be from nonprofit groups only.** Materials which advocate a particular religion or a political party or candidate will not be accepted. In questionable cases, the judgment of the Library Director is final. Bulletin Board space is very limited.

All materials for posting must be submitted to the Director for approval. If approved, they will be posted by library staff subject to the limitations of space and timeliness.

Items provided for display on bulletin boards will be posted for periods of no longer than two (2) weeks, with the exception of library-sponsored program series and on-going community programs or series, which may be posted as long as space is available.

Materials from for-profit groups, companies, or organizations or for the profit of an individual will not be accepted.

Information Stands and Tables

Limited space is available for handouts.

The library has one information stand and a table in the library foyer for distribution of copies of materials on educational, cultural, and recreational activities published or sponsored by groups. Business advertisements will not be displayed or distributed. All items to be placed on these stands and tables must be approved by the Director.

Materials which advocate a particular religion or a political party or candidate will not be accepted.

Exception: Publications produced by for-profit groups, but distributed free of charge without advertising, which contain news and feature articles relevant to the local community, will be permitted at the Director's discretion.

Approved by the Board of Trustees: September 22, 2008